

APPROVED
MINUTES OF THE ONLY REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 27, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 27, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: Ed Lopez.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Eldon Young, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Tom Chiramonte, Gilbert Contreras, Rod Garcia, Jose Ramon Nuñez, Jay Seidel, and Ken Starkman from Fullerton College; Santanu Bandyopadhyay, Emily Day, Philip Dykstra, and Ty Volcy from Cypress College; Terry Cox from North Orange Continuing Education; and Victoria Deemer, Melissa Hesson, Stela Keri, Vickie McPherson, Tami Oh, Chelsea Salisbury, Beth Stokes, Jeanne Tran, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Patricia Green-Pappas and Damion Planchon.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b

Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Honor Retirees:** As part of the Chancellor's Report, the following individuals were honored upon their retirement from the District:

Beth Stokes, District Services Human Resources Specialist
Patricia Green-Pappas, Fullerton College Early Childhood Education Instructor

- B. **Valentina Purtell**, NOCE Provost, reported on NOCE's Spring term marketing efforts including a targeted mailing for the High School Diploma Program, new Facebook and Google AdWords campaigns, and the mailing of the Spring class schedule. She noted that 147 students participated in the February FasTrack onboarding event, and commended **Ivan Stanojkovic**, AEBG ESL Special Projects Manager, who recently became a US citizen.

(See Supplemental Minutes #1209 for a copy of the Provost's full report.)

- C. **JoAnna Schilling**, Cypress College President, reported on the culmination of campus Black History Month events, the College's hosting of several hundred kindergartners as part of the annual KinderCaminata event, the Cypress College women's basketball team advancing to the Southern California regional finals, and the Spring production of *Grease* opening on March 8.

(See Supplemental Minutes #1209 for a copy of the President's full report.)

- D. **Greg Schulz**, Fullerton College President, acknowledged **Jay Seidel** and **Ken Starckman** who were in attendance, and shared that tickets for the third annual Fullerton College Night at Angel Stadium on April 6 are available for purchase. He noted that the College hosted its annual Retired Faculty and Staff Luncheon and reported that on March 7 the inaugural "Major Declaration Day: Pathways to Success" event will take place on campus.

(See Supplemental Minutes #1209 for a copy of the President's full report.)

COMMENTS

- A. **Tina McClurkin** stated that the NOCE Academic Senate continues its discussion on a potential move from a trimester to semester academic calendar, efforts

regarding a survey of NOCE students, and participation in the District training mentorship program.

- B. **Craig Goralski** reported on the Cypress College Academic Senate discussion regarding meta majors and guided pathways, and a planned survey to gauge support for a Winter intersession.
- C. **Josh Ashenmiller** reported that the Fullerton College Faculty Senate is in the midst of discussions centered on Winter intersession, accreditation, and guided pathways.
- D. **Dana Clahane** reported that a statewide conference call of union presidents took place to discuss the proposed online college and next steps. He also reported on the participation of the Fullerton College team at the William Lowell Putnam Mathematics Competition where **Ulises Rojas** became the first Hispanic student to lead the College's team, and ranked 1248.5 out of nearly 4,700 participants.
- E. **Kent Stevenson** shared that Adjunct Faculty United is looking forward to hosting **Trustee Stephen T. Blount** and **Trustee Barbara Dunsheath** for lunch.
- F. **Student Trustee Daniel Sebastian** reported on several Cypress College activities including Club Rush and KinderCaminata, and the upcoming blood drive.
- G. **Student Trustee Andrew Washington** reported on the Fullerton College UMOJA Program's screening of *Selma* and plans to attend the A2MEND Conference.
- H. **Trustee Stephen T. Blount** reported on his attendance at several events including the Regional Military Affairs Committee meeting at the Los Alamitos Training Base, and the "Every Student Succeeding" breakfast for the Cypress School District.
- I. **Trustee Molly McClanahan** thanked **Dr. Clahane** for relaying information about the Putnam Competition to the Board, and cited a report that stated that Los Angeles and Orange County community colleges are not preparing enough students to meet the region's workforce demands.
- J. **Trustee Barbara Dunsheath** shared that Strategic Conversation #19 is taking place on April 10 and encouraged everyone to read the accompanying article in preparation for the event.
- K. **Trustee Jacqueline Rodarte** reported on her attendance at the Cypress College screening of the documentary detailing the events in Ferguson, Missouri and the Fullerton College Retired Faculty and Staff Luncheon.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of February 13, 2018. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to adopt a resolution to accept new revenue and authorize expenditures within the General Fund at Orange County Department of Education, pursuant to California Code of Regulations Title 5, Section 58308, for the Hunger Free Campus initiative.

Item 3.b: By block vote, authorization was granted to adopt Resolution No. 17/18-11 to approve the Purchase of a custom-built vehicle from FlyMotionUS, in the amount of \$164,308 plus delivery and tax or any applicable fees for the Fullerton College Media Studies Department.

Further authorization was granted for the District Director, Purchasing, to issue a purchase order on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to accept new funding of \$56,472 for Cypress College and \$68,885 for Fullerton College to provide services and support associated with the Veteran Resource Center in the 2017-2018 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.b: By block vote, authorization was granted to accept new funding of \$232,573 to provide direct emergency aid to AB540 students in the 2017-2018 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

EXTENSION OF TEMPORARY MANAGEMENT CONTRACTS

Gaetje, Lisa	CC	Interim Dean, Social Sciences Range 32, Column B (100%) Management Salary Schedule Eff. 07/01/2018-06/30/2019
Gomez, Rebecca	CC	Interim Dean, Health Sciences Range 32, Column B (100%) Management Salary Schedule Eff. 07/01/2018-05/29/2019

Reiland, Kathleen	CC	Interim Dean, Career Technical Education, Economic Development and Grants Range 32, Column B (100%) Eff. 07/01/2018-05/29/2019
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CHANGE IN SALARY CLASSIFICATION

Smith, Fawn	CC	Health Information Technology (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/13/2018
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ADDITIONAL DUTY DAYS @ PER DIEM

Bevec, Gina	FC	Head Coach, W Track & Field	15 days
Byrnes, Tim	FC	Assistant Coach, M&W Track & Field	11 days
Crooks, Brian	FC	Assistant Coach, Beach Volleyball	8 days
Duron, Yolanda	FC	Head Coach, Women's Tennis	13 days
Fuscardo, Nicholas	FC	Head Coach, Baseball	15 days
Plum, Alix	FC	Director of Dance Productions	4 days
Price, Rhett	FC	Assistant Coach, Men's Swim/Dive	8 days
Rapp, Edward	FC	Head Coach, Men's Volleyball	13 days
		Head Coach, Beach Volleyball	13 days
Rosa, Melanie	FC	Director of Dance Productions	4 days
Sheil, Sean	FC	Head Coach, Men's Track & Field	15 days
Snyder, Pete	FC	Assistant Coach, W Swim/Dive	8 days
Webster, Perry	FC	Assistant Coach, Baseball	11 days

LEAVES OF ABSENCE

Kong, Wei-Ping	FC	Foreign Language Instructor Family Medical Leave (FMLA/CFRA) (33.33%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/28/2018-05/24/2018
Kvaska, Colleen	FC	Nutrition & Foods Instructor Load Banking Leave With Pay (8.33%) Eff. 2018 Spring Semester
Smead, Richard	FC	CIS Instructor Load Banking Leave With Pay From: 53.70% To: 45.83% Eff. 2018 Spring Semester
Veloz, Olivia	FC	Director, Academic Support Programs and Services Family Medical Leave (FMLA/CFRA) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter

Eff. 01/08/2018-02/28/2018

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Palmer, Caitlin CC Column 2, Step 1

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Simmons, Shaneika CC Library Assistant III
12-month position (100%)
Eff. 02/14/2018
PN CCC945

TERMINATION

@01022591 CC 12-month position (100%)
Eff. 02/28/2018
PN CCC756

NEW PERSONNEL

Keri, Stela AC Human Resources Specialist
12-month position (100%)
Range 24C, Step D
Confidential Salary Schedule
Eff. 03/01/2018
PN DEN993

Valle, Marcela NOCE Admissions and Records Specialist
12-month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 03/05/2018
PN SCC876

REHIRE

Garcia, Yanet CC Special Project Director, STEM
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN CCT993

VOLUNTARY CHANGES IN ASSIGNMENT

Brown, Nicholette NOCE NOCE High School Records Technician (50%)

Return to Regular Assignment

		Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/26/2017 -- 03/12/2018 (Consecutive Leave)
Sater, Erika	FC	Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/02/2018 -- 03/30/2018 (Consecutive Leave)
Stephens, Laura	CC	Grants and Special Projects Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/18/2018 -- 07/18/2018 (Intermittent Leave)
Verdugo, Manuel	CC	PE Athletic Equipment Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/01/2018 -- 02/22/2018 (Consecutive Leave)
Villasenor, Elizabeth	AC	Payroll Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/06/2018 -- 03/11/2018 (Consecutive Leave)
Vitharanage, Malmi	AC	Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/02/2018 -- 03/02/2018 (Consecutive Leave)

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@00091482	CC	Instructional Assistant (100%) Eff. 02/03/2018 until further notice
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1209 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1209 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1209 for a copy of the volunteer listing.)

Item 5.f: The Board received the initial proposal for the Successor Agreement between CSEA Chapter #167 and the District, as submitted by CSEA Chapter #167, and set a public hearing on the proposal for March 13, 2018.

Item 5.g: The Board received the initial proposal for the Successor Agreement between CSEA Chapter #167 and the District, as submitted by the District, and set a public hearing on the proposal for March 13, 2018.

CLOSED SESSION: At 6:08 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

Property:	E. Chapman Avenue Lot, Fullerton, CA (APN 033-211-04)
Negotiating Party:	Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiation:	Terms and Conditions of Lease

RECONVENE MEETING: At 7:28 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session and reported the following action taken in closed session:

It was it was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the Board take action to notify a probationary faculty employee (Banner ID 01561669) of his non-reemployment for the following academic year pursuant to Education Code Section 87608. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes.**

ADJOURNMENT: At 7:29 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes.**