

APPROVED
MINUTES OF THE ONLY REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

January 23, 2018

The Board of Trustees of the North Orange County Community College District met for its Only Regular Meeting on Tuesday, January 23, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Trustee Barbara Dunsheath arrived at 5:34 p.m. Absent: Ryan Bent.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Julie Kossick, District Director, Human Resources; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Eldon Young, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Gilbert Contreras, Rod Garcia, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay, Philip Dykstra, and Ty Volcy from Cypress College; Margie Abab, Karen Bautista, Morgan Beck, Maureen Borillo, Terry Cox, Melissa De la Cruz, Natalya Dollar, Katalin Gyurindak, Vaniethia Hubbard, Tina King, Jason Makabali, Raquel Murillo, Stephanie Paramore, Jennifer Perez, Jon Schoepf, Julie Schoepf, Ivan Stanojkovic, and Harpeet Uppal from North Orange Continuing Education; and Victor Manchik, Chelsea Salisbury, David Soto, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Rebecca Meza, Bob Simpson, and Denise Simpson.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i
Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes.

CONSIDERATION OF ITEM 6.A: It was moved by Trustee Molly McClanahan and seconded by Trustee Ed Lopez that the Board move agenda Item 6.a, Resolution No. 17/18-09, Honoring Dr. Robert Simpson as Cypress College President Emeritus, for discussion and vote prior to the reports on the agenda. **Motion carried with Trustees Blount, Brown, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

Item 6.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the Board adopt Resolution No. 17/18-09, Honoring Robert Simpson, former Cypress College President, for his 31 years of service and contributions to the District, and bestow upon him the distinction of Cypress College President Emeritus. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

Dr. Simpson thanked the Board for the recognition and shared that it was his privilege to have served Cypress College and the District, and to have the opportunity to be part of a legacy that will serve students well into the future.

REPORTS

- A. **North Orange Continuing Education Annual Report and Institutional Effectiveness Report:** As part of the Chancellor's Report, Provost **Valentina Purtell** presented the North Orange Continuing Education "New Beginnings" Annual Report and **Tina King**, Director of Institutional Research and Planning, presented the Institutional Effectiveness Report. The Annual Report focused on highlights for the 2016-17 academic year which included NOCE's: accreditation renewal, institutional name change and branding campaign, support strategies and student success profiles, and Barbara Bennett named as the Orange County Teacher of the Year. The Institutional Effectiveness Report outlined NOCE student success, persistence, and completion rates by using locally identified non-credit metrics aligned with the WASC Action Plan.

The Board commended the effort and passion that was captured in the inspiring NOCE Annual Report, and thanked Provost Purtell and her team for their work.

(See Supplemental Minutes #1207 for a copy of the presentation.)

- B. **Chancellor Cheryl Marshall** wished everyone a happy new year.

(See Supplemental Minutes #1207 for a copy of the Chancellor's written report.)

- C. **Valentina Purtell**, NOCE Provost, reported on the beginning of the Measure J buildout of the Anaheim Campus 7th floor and the Anaheim Campus security organizational restructure. She also reported on the Governor's Proposed Budget that includes a new funding formula which incorporates metrics for low income students that have the potential to negatively impact non-credit programs.

(See Supplemental Minutes #1207 for a copy of the Provost's full report.)

- D. **JoAnna Schilling**, Cypress College President, commended **Amita Suhrid** and DMA leadership for their work on the DMA retreat, which focused on guided pathways, and invited everyone to attend the Cypress College Opening Day and her Investiture as Cypress College President on January 26.

(See Supplemental Minutes #1207 for a copy of the President's full report.)

- E. **Greg Schulz**, Fullerton College President, shared that Fullerton College was ranked first in the State in transfers to the California State University (CSU) system for the 2016-17 year, and invited everyone to attend the Fullerton College Convocation on January 26.

(See Supplemental Minutes #1207 for a copy of the President's full report.)

COMMENTS

- A. **Eldon Young** reported on the successful DMA retreat which included speakers **Sonya Christian**, Bakersfield College President, and **Pam Walker**, former Vice Chancellor at the State Chancellor's Office, and thanked Chancellor Marshall for providing financial and logistical support for the event.

- B. **Rod Lusch** reported that the CSEA chapter officer installation will take place on January 27, and includes a full executive board with him continuing as president.

- C. **Kent Stevenson** reported that **John Orr** has joined the Adjunct Faculty United executive board, that donations have been made to both college food banks, and that lunch invitations have been extended to host each trustees for lunch.

Mr. Stevenson also provided an update on negotiations between Adjunct Faculty United and the District and voiced his concern and disappointment with the District's negotiating team's tactics and disrespect during the proceedings.

- D. **Student Trustee Daniel Sebastian** reported that the Cypress College Associated Students recently met to discuss event planning for the upcoming semester including a "Welcome Back" event on February 6-7.

- E. **Student Trustee Andrew Washington** reported that the Fullerton College Associated Students are also planning Spring semester events including "Community Day" on February 13.

- F. **Trustee Molly McClanahan** shared that President Greg Schulz will be dancing in the Pathways of Hope “Look Who’s Dancing” fundraising event on February 8.
- G. **Trustee Barbara Dunsheath** shared that Strategic Conversation #19 “Pathways Perspectives: Meeting our Promise” will take place at Cypress College on April 10 at 3:00 p.m. and the Americana Awards are on February 10. She also reported on her attendance at her first ACCJC meeting as a commissioner.
- H. **Trustee Jacqueline Rodarte** stated that she looked forward to Friday’s investiture and opening day events and hoped to see everyone in attendance.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Organizational Meeting of December 12, 2017. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0121278 - P0121845 through January 4, 2018, totaling \$7,557,024.37, and check numbers C0046698 - C0046882, totaling \$671,942.24; check numbers F0220349 - F0220598, totaling \$654,205.72; check numbers Q0005934 - Q0005935, totaling \$355.00; check numbers 88471792 - 88472691, totaling \$4,743,116.31; check numbers V0031475 - V0031485, totaling \$13,987.00; check numbers 70085507 - 70085512, totaling \$1,339.00; and disbursements E8723021 - E8723396, totaling \$524,435.00, through December 31, 2017.

Item 3.b: By block vote, authorization was granted for the 2017-2018 General Fund transfers netting to the amount of \$319,055 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Resolution adopted. (See Supplemental Minutes #1207 for a copy of the resolution).

Item 3.c: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to grant authorization for the nonresident tuition fee for the 2018-19 school year for the North Orange County Community College District be set at \$258 per-unit with an additional charge for capital outlay of \$19 per-unit, pursuant to Education Code §76140 and §76141, resulting in a \$28 per-unit increase effective for all course terms beginning or ending on or after July 1, 2018.

In the ensuing discussion, trustees inquired about the 28% rate increase from the previous year, the computing methodology used, expectations that the District might continue to be above the statewide average, the impact of a potential SERP, and clarification that the recommendation is in line with the State Chancellor’s Office rate as legally required. Subsequent to the discussion, the **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt

from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Item 3.d: By block vote, authorization was granted for Fullerton College to rent the Campus Theatre to Pathways of Hope on February 8, 2018 and allow them to sell alcoholic beverages to attendees.

Item 3.e: By block vote, authorization was granted to amend the agreement with R²A to provide design development, construction documents, DSA submittal and plan approval, bid support, construction support, and close-out services, and the contract amount increased by \$124,579 from \$268,639 to \$393,218, and the contract term extended through June 30, 2019.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.f: By block vote, authorization was granted to amend the agreement with R²A to increase the contract amount by \$33,905, plus reimbursables in the amount of \$1,400, from \$69,672 to \$104,977.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to R²A's agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to enter into a consultant agreement with R²A for a fixed fee not to exceed \$116,966, plus reimbursables not to exceed \$1,800. The term of the contract shall be effective January 24, 2018, and terminate on December 31, 2018.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to enter into a Commissioning Services Agreement with CBRE/Heery to provide commissioning services for the 7th and 10th floors tenant improvements and to retro commission the Anaheim Campus base building for a fee not to exceed \$76,545, inclusive of reimbursables. The term of the agreement shall be effective February 14, 2018 and will terminate on December 31, 2019.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted to enter into a consultant agreement with Porter Consulting, LLC at an hourly rate of \$165 for project management services effective February 1, 2018 effective February 1, 2018 through July 31, 2018. Should there be a further need for the consultant's services, the District and Porter Consulting, LLC ("Parties") shall have the option to renew the agreement for an additional six (6) months. The Parties mutually understand that the agreement may be terminated by either party upon thirty (30) days' written notice.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2018. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1207 for a copy of the curriculum summary.)

Item 4.b: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and library.

(See Supplemental Minutes #1207 for a copy of the curriculum summary.)

Item 4.c: By block vote, authorization was granted to accept new funding of \$77,084 in one-time funding for the Hunger Free Campus initiative in the 2017-2018 fiscal year, adopt a resolution to accept new revenue, and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Benito, Jeffrey	CC	Physical Education Instructor Eff. 12/17/2017 PN CCF864
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TEMPORARY CONTRACT

Filip, Dragana	CC	Psychiatric Technology Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 01/25/2018-05/26/2018
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS FALL 2017

Afra, Maha	CC	\$ 20.00
Anguelov, Katalin	CC	\$ 20.00
Badal, Gloria	CC	\$ 10.00
Coronado, Michael	CC	\$ 40.00

Freer, Carolee	CC	\$ 10.00
Giardina, Edward	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 25.00
Owen Driggs, Janet	CC	\$ 20.00
Page, Jennifer	CC	\$ 10.00
Paient, Paul	CC	\$ 20.00
Pinkham, Bill	CC	\$120.00
Ramos, Jaime	CC	\$ 65.00
Valdez, Edilberto	CC	\$ 85.00
Valencia, Wendy	CC	\$ 5.00

LEAVES OF ABSENCE

Carter, Danny	FC	Drafting Technology Instructor Family Medical Leave (FMLA/CFRA) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 11/20/2017-11/26/2017 (100%) Eff. 11/27/2017-12/16/2017 (Intermittent)
Coburn, Sarah	CC	Counselor Pregnancy Disability Leave (PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 01/25/2018-03/08/2018
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (25.00%) Eff. 2018 Spring Semester
Jones-Ramey, Brian	FC	Foreign Language Instructor Family Medical Leave (FMLA/CFRA) (Intermittent) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 12/04/2017-02/28/2018
Kominek, Bridget	FC	English Instructor Family Medical Leave (FMLA/CFRA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 12/09/2017-12/18/2017
McAllister, George Alan	FC	Accounting Instructor Family Medical Leave (FMLA/CFRA) (Intermittent) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 11/22/2017-12/16/2017

Price, Rene	FC	Mathematics Instructor Load Banking Leave With Pay (3.33%) Eff. 2018 Spring Semester
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RETURN FROM ADMINISTRATIVE LEAVE WITH PAY

@01152380	CC	Eff. 12/17/2017 PN CCF864
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Alvarez, Marcos	FC	Column 3, Step 1
Aronna, Alejandro	FC	Column 1, Step 1
Bacon, Amy	NOCE	Column 1, Step 1
Brady, Bernard	FC	Column 1, Step 1
Daoudi, Yosseff	FC	Column 1, Step 1
Dawes, Jason	CC	Column 2, Step 1
DeSandro, Christopher	NOCE	Column 2, Step 1
Favreau, John	CC	Column 1, Step 1
Giblin, Michael	FC	Column 3, Step 1
Gomez-Velasquez, Michelle	FC	Column 1, Step 1
Gonzalez, Sonia	CC	Column 3, Step 1
Hartstein, Scott	CC	Column 2, Step 1
Heng, Ramy	CC	Column 1, Step 1
Justice, Rachel	NOCE	Column 1, Step 1
Kalamian, Jenifer	CC	Column 1, Step 1
Ketter, Charles	FC	Column 2, Step 1
King, Steven	CC	Column 1, Step 1
Latif, Alia	CC	Column 1, Step 1
Leslie, Julia	CC	Column 3, Step 1
Mahpar, Steven	CC	Column 1, Step 1
Martin, James	CC	Column 1, Step 2
Matulich, April	FC	Column 1, Step 1
McLaren, Erin	FC	Column 1, Step 1
Meas, Soky	CC	Column 1, Step 1
Moore, Michael	FC	Column 1, Step 1
Morillo, Karina	NOCE	Column 1, Step 1
Morris, Joseph	CC	Column 2, Step 1
Morris, Markell	CC	Column 1, Step 2
Plascencia, Moises	FU	Column 1, Step 2
Roose, Rebekah	FC	Column 1, Step 1
Sanchez, Alejandro	CC	Column 1, Step 1
Shaw, Charles	CC	Column 1, Step 1
Stifter, Dianna	FC	Column 1, Step 1
Waugh, Evan	CC	Column 1, Step 1
White, Kathleen	FC	Column 2, Step 1
Wu, Xiaowen	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Bui, Ana	CC	Column 1, Step 1
Morris, Markell	CC	Column 1, Step 2
Rubinfeld, Vanessa	CC	Column 1, Step 1
Terrazas, Cassandra	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Kuritzky, Neil	FC	Column 1, Step 4
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Colby, Kathryn	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Douglass, Julie	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Garcia, Corinne	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Hoigaard, Julia	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Hunt, Courtney	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Hurley, Jennie	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Jackle, James	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Johnson, Jacque	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Peluso, Stephen	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Rahbar, Yashar	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018

Tapia, Jessica	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018
Weber, Kevin	FC	Educators for Equity Training Stipend not to exceed \$120.00 Eff. 01/11/2018

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Flores, Alfonso	CC	Facilities Custodian I 12-month position (100%) Eff. 12/16/2017 PN CCC908
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DECLINATION OF OFFER OF EMPLOYMENT

Madrigal, Rodrigo	CC	Driver/Skilled Mechanic Assistant 12-month position (100%) PN CCC697
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RESIGNATIONS

Rittel, Susan	CC	Project Manager, Campus Capital Projects 12-month position (100%) Eff. 01/06/2018 PN CCM956
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NEW PERSONNEL

Beckman, David	FC	Laboratory Clerk/Sculpture 9-month position (45%) Range 31, Step A Classified Salary Schedule Eff. 01/24/2018 PN FCC906
Browne, Timm	NOCE	Special Project Director, Campus Safety Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Eff. 01/05/2018 - 03/23/2018 PN SCT960
Burt Cooper, Kristin	CC	Administrative Assistant II 10-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 01/10/2018

PN CCC793

Day, Emily	CC	Vice President, Administrative Services 12-month position (100%) Range 37, Column A Management Salary Schedule Eff. 02/01/2018 PN CCM962
Keri, Stela	AC	Interim Human Resources Specialist 12-month position (100%) Range 24C, Step A Confidential Salary Schedule Eff. 01/01/2018 – 06/30/2018 PN DEN991
Nunez, Vincent	CC	Special Project Manager, Dual Enrollment Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Eff. 01/24/2018 - 06/30/2018 PN CCT999
Toledo, Javier	CC	Facilities Custodian I 12-month position (100%) Classified Salary Schedule Range 27, Step A + 10% Shift Eff. 01/24/2018 CCC747

PROMOTION

Arenas, Gonzalo	CC	Instructional Aide/Learning Resource Center 10.5 month position (100%) PN CCC775 To: CC Instructional Asst/Learning Resource Ctr 11-month position (100%) Range 36, Step C + 10% Longevity + 5% Shift Classified Salary Schedule Eff. 01/15/2018 PN CCC696
Sloan, Crystal	FC	Bookstore Assistant 12-month position (100%) PN FCC736 To: NOCE Account Clerk II 12-month position (50%) Range 33, Step E + PG&D Classified Salary Schedule Eff. 01/24/2018

PN SCC909

Soto, David	NOCE	<p>Instructional Assistant 12-month position (100%) PN SCC924</p> <p>To: AC Educational Services & Tech. Coordinator 12-month position (100%) Range 44, Step B + 10% Longevity Classified Salary Schedule Eff. 01/08/2018 PN DEC950</p>
Taylor, Christopher	AC	<p>IT Specialist, Systems Applications 12-month position (100%) PN ISC989</p> <p>To: AC IT Project Leader 12-month position (100%) Range 57, Step C + 30% Longevity + PG&D Classified Salary Schedule Eff. 01/24/2018 PN ISC968</p>

MANAGEMENT RECLASSIFICATION

Ellis, Pilar	FC	<p>Manager, International Student Program 12-month position, (100%) Range 11, Column G</p> <p>To: FC Manager, International Student Program 12-month position (100%) Range 14, Column G Management Salary Schedule Eff. 08/01/2017 PN FCM960</p>
Han, Yong	CC	<p>Manager, International Student Program 12-month position, (100%) Range 11, Column G</p> <p>To: CC Manager, International Student Program 12-month position, (100%) Range 14, Column G Management Salary Schedule Eff. 08/01/2017 PN CCM964</p>

VOLUNTARY CHANGES IN ASSIGNMENT

Alfajora, Jonette	AC	Risk Management Technician (75%)
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Change in Assignment Effective Date
 To: AC Account Clerk II (25%)
 Range 33, Step C
 AC Risk Management Technician (75%)
 Range 36, Step B
 Classified Salary Schedule
 From: 11/02/2017
 To: 12/04/2017

Arenas, Gonzalo

CC

Instructional Assistant (100%)

Temporary Increase in Months Employed
 From: 11 months
 To: 12 months
 Eff. 01/15/2018 – 06/30/2018

Brito, Sammie

NOCE

Facilities Security Officer (100%)

Extension of Temporary Change in Assignment
 To: NOCE Campus Safety Officer Coordinator
 12-month position (100%)
 Range 34, Step E + 10% Longevity
 Classified Salary Schedule
 Eff. 01/01/2018 – 06/30/2018

Hesson, Melissa

AC

Human Resources Specialist (100%)

Temporary Change in Assignment
 To: AC Human Resources Coordinator
 12-month position (100%)
 Range 37C, Step A
 Confidential Salary Schedule
 Eff. 02/01/2018 – 06/30/2018

Howard, Adam

AC

Systems Analyst – Applications

Extension of Temporary Change in Assignment
 To: AC Interim Mgr, IT Applications Support
 12-month position (100%)
 Range 27, Column C + PG&D
 Management Salary Schedule
 Eff. 01/01/2018 – 03/01/2018

Teh, Edwin

NOCE

Instructional Aide (100%)

Extension of Temporary Change in Assignment
 To: NOCE Instructional Assistant
 11-month position (100%)
 Range 36, Step D
 Classified Salary Schedule
 Eff. 12/02/2017 – 12/06/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Allan, Belinda	CC	Instructional Assistant 2 nd Increment (\$350) Eff. 07/01/2018
Arslanian, Allan	CC	Groundskeeper 2 nd increment (\$350) Eff. 07/01/2018
Boss, Brian	FC	Student Services Specialist 3 rd Increment (\$350) Eff. 07/01/2019
Corona, Shontel	NOCE	Student Records Coordinator 2 nd Increment (\$350) Eff. 07/01/2018
Howard, Sharon	FC	Administrative Assistant III 4 th Increment (\$350) Eff. 07/01/2020
Johnston, Hei Yung	CC	Accounting Technician 1 st Increment (\$350) Eff. 07/01/2018
Kagawa, Marcie	CC	Campus Marketing/Outreach Assistant 1 st increment (\$350) Eff. 07/01/2018
Morales, Melisa	NOCE	Administrative Assistant II 4 th Increment (\$350) Eff. 07/01/2019
Nguyen, Sabrina	FC	Administrative Assistant II 1 st Increment (\$350) Eff. 07/01/2018
Park, Lily	NOCE	Admissions & Records Specialist 1 st Increment (\$350) Eff. 07/01/2018
Pham, Thomas	AC	Buyer 2 nd Increment (\$350) Eff. 07/01/2018
Phan, Michelle	FC	Evaluator 3 rd Increment (\$350) Eff. 07/01/2019
Russell, Regina	CC	Administrative Assistant II

1st Increment (\$350)
Eff. 07/01/2018

Thomason, Michelle	FC	Administrative Assistant II 1 st Increment (\$350) Eff. 07/01/2018
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LEAVES OF ABSENCE

Abelon, John	FC	Student Services Technician (100%) Military Leave With Pay (USERRA) Eff. 01/12/2018 – 02/09/2018
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Arroyo, Hilda	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/30/2017 -- 01/26/2018 (Intermittent Leave)
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Carnes, Matthew	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 12/11/2017 -- 01/05/2018 (Consecutive Leave)
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Cruz, Carrie	FC	Clerical Assistant I (100%) Unpaid Personal Leave Eff. 01/12/2018 – 03/05/2018
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Delgadillo, Dulcemonica	NOCE	Senior Research Analyst (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/22/2017 -- 02/08/2018 (Consecutive Leave)
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Hoang, Elizabeth	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/21/2017 – 01/21/2018 (Consecutive Leave)
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Hong, Ray	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/07/2017 -- 02/15/2018 (Consecutive Leave)
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Sanchez, Anita	NOCE	Instructional Assistant (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393)
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		Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 02/01/2018 – 02/28/2018 (Consecutive Leave)
Sater, Erika	FC	Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/02/2018 -- 02/16/2018 (Consecutive Leave)
Thompson, Scott	FC	Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/18/2018 -- 02/02/2018 (Consecutive Leave)
Vitharanage, Malmi	AC	Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/08/2018 -- 02/24/2018 (Consecutive Leave)

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@01496926 CC Eff. 01/02/2018 – 01/05/2018

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@00981545 CC Two (2) Days
Eff. 01/11/2018 and 02/23/2018

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1207 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1207 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1207 for a copy of the volunteer listing.)

CLOSED SESSION: At 6:40 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United

Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 8:28 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 8:28 p.m., it was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Ryan Bent, Secretary, Board of Trustees