

North Orange County Community College District  
**ADMINISTRATIVE PROCEDURES**  
Chapter 4  
General Institution

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## **AP 3200 Accreditation**

Reference:

**Accreditation Eligibility Requirement 20, Standard IV.b.I.i**

In accordance with the standards of the Accrediting Commission for Community and Junior Colleges, the colleges shall conduct a comprehensive self study every six years and host a visit by an accreditation team. Mandatory midterm reports are prepared and submitted to the Accrediting Commission in the third year of each six-year cycle.

Those employees who are responsible for the functions related to the accreditation standards must be involved in the self study and team visit.

The process for producing the written document that is the Comprehensive Self Study must include:

- A Self Study Chair, appointed by the President in accordance with campus procedures. If the President selects a faculty member to be the chair, the appointment must be approved by the Academic Senate;
- Accreditation Liaison Officer, appointed by the President;
- Active, campus-wide involvement of administrators, faculty, classified staff, and students;
- District representatives; and
- A Steering Committee.

When the Self Study is completed, it must be reviewed and approved by the Board of Trustees prior to submission to the Accrediting Commission a minimum of 45 days prior to the team visit.

**Date of Adoption:** March 23, 2004